

LME WAREHOUSE DELIVERY OUT PROCEDURE AND RATES
For ACE Warehousing and Logistics Locations

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SECTION 1 – GENERAL

1. These LME Warehouse Delivery Out Procedures set out the general process effective as of 23 March 2016 for ACE. They will be reviewed on regular basis and the latest version will be published on our website.
2. They have been developed in accordance with the LME regulations to ensure our customers and their transportation companies are aware of the processes and how they operate.
3. Any services provided by ACE Warehousing and Logistics are subject to ACE's General Terms and Conditions (as may be amended from time to time), which are available on request or can be found on our website www.acewlt.com.
4. The customer must arrange full payment of FOT charge and LME Rent accrued up to and including the date of cancellation to ACE Logistics bank account. Charge calculations are made on the based on the below:
 - a. LME Rent Charges – Basis LME lot weight
 - b. FOT Charge – Actual gross weight of cancelled warrant(s)
5. To ensure the process is fair to all customers we will allocate loading schedules on a first come first served basis upon receipt of FOT and LME rent payments (A SWIFT will not suffice as confirmed payment).
6. Once all document formalities relating to the deliver out have been completed, notice of available scheduling will be presented within two working days.
7. The customer must specify in writing the method of collection for the cancelled warrant (s). All relevant documents should be provided including but not limited to invoices and shipping/delivery instructions.
8. Any documentation relating to the point 7 must clearly quote ACE Warehousing and Logistics Reference number, material and quantity details.
9. Custom and/or VAT formalities must be completed prior to any material being delivered from our LME warehouses. Customer must complete these formalities and present any paperwork to ACE 24 working hours prior to collection of material if the Customer has nominated its own customs broker.

SECTION 2 – COLLECTION TIMES

1. Working days and hours at our LME locations are specified below:

Location	Kaohsiung, Taiwan
Business Days	Monday to Friday, excluding Saturday, Sunday, Public Holidays, Local Regulations and Port Closures
Operational Hours	09:00 local – 15:30 local
Last Vehicle check in	1 hour prior to close of business

2. ACE will notify you of any Force Majeure situations that may affect loading schedules. Such events will result in the suspension of operations until the Force Majeure has been resolved or alternative arrangements can be implemented.

SECTION 3 – DELIVERY OUT BY TRUCK

1. Prior to the release of material ACE must be informed of the following, 24 working hours prior the collection day:

- Transportation Company
- Drivers name
- Driver ID
- Unit/trailer numbers

Note: please ensure that relevant and up to date information is provided by your transportation company to prevent fraudulent behaviour.

2. ACE does not load trailers with metal floors, reefer units, flatbeds for rear loading, or partially loaded trucks carrying a different cargo type..
3. The party collecting the material is to arrange for the truck to arrive on the scheduled day. Early arrival is advised to ensure that the material is loaded as we operate on a first come, first served basis. Drivers arriving outside their allotted schedule may not be loaded. We will endeavour to load late arrivals wherever possible on the day if our schedule permits.
4. Drivers collecting the goods must report at ACE's Office/Gate (address will be provided) who will verify the drivers name, ID number, truck/trailer number and transportation company. If this information is not verified as correct we cannot commit to fulfilling the scheduled loading and will not be responsible for any delays or subsequent charges.
5. Once the driver has booked in they will be directed to the relevant warehouse. The warehouse supervisor will manage the loading process in sequential order until all scheduled loads are completed.
6. Truck drivers are responsible for the blocking, bracing, securing and lashing of material and must at all times adhere to health and safety rules and regulations applicable at the site.
7. Any missed collections will be reported at the close of business on the scheduled day. If collections are missed ACE is not responsible for delays or subsequent charges which may be incurred.

SECTION 4– DELIVERY OUT BY CONTAINERS

1. Prior to the release of material ACE must be informed of the following, 24 working hours prior the collection day:

- Transportation Company
- Drivers name
- Driver ID
- Unit/trailer numbers
- Container number
- Container seal number

Note: please ensure that relevant and up to date information is provided by your transportation company to help to prevent fraudulent behaviour.

2. ACE will only accept appropriate container(s) such as suitable type/payload and undamaged.
3. ACE will advise the customer of the loading and sealing.

4. The party collecting the material is to arrange for the truck to arrive on the scheduled day. Early arrival is advised to ensure that the material is loaded as we operate on a first come, first served basis. Drivers arriving outside their allotted schedule window may not be loaded. We will endeavour to load late arrivals wherever possible on if our schedule permits.
5. Drivers collecting the container must rep Office/Gate (address will be provided) who will verify the drivers name, ID number, truck/trailer number and transportation company. If this information is not verified as correct we cannot commit to fulfilling the scheduled loading and will not be responsible for any delays or subsequent charges.
6. Once the driver has booked in he will be directed to the relevant warehouse. The warehouse supervisor will manage the loading process in sequential order until all scheduled loads are completed.
7. Truck drivers must at all times adhere to health and safety rules and regulations applicable at the site.
8. Any missed collections will be reported at the close of business on the scheduled day. If collections are missed ACE is not responsible for delays or subsequent charges which may be incurred.

SECTION 5 - DELIVERY OUT BREAKBULK VESSEL AND/OR BARGE

1. ACE must receive the vessel/barge nomination by the latest ten working days prior to the proposed laycan. Vessel / Barge nomination shall be subject to ACE's acceptance.
2. The nominated Agent must give notice to ACE and update ETA of the vessel/barge at 72 hours, 48 hours, and 12 hours before berthing.

SECTION 6 – DELIVERY OUT BY RAIL (Not applicable to Kaohsiung, Taiwan)

1. In addition to any specifically requested information, ACE must receive by latest 3 (three) working days prior to loading date of the wagons the following information:
 - a. Rail way Company
 - b. Wagon numbers + specifications/payloads
 - c. Special securing instructions
 - d. Loading instructions
2. The empty rail wagons must be placed on the terminal latest 1 (one) working day prior to loading date, such to be coordinated with ACE.
3. ACE will only accept to appropriate railcar(s) (e.g. suitable type/payload and undamaged).
4. ACE shall not be responsible for any delays and/or subsequent charges if the required information is not available. Failure to provide this information may result in the re-scheduling of the booking of the loading.
5. Railway personnel must at all times adhere to health and safety regulations applicable at the site.

SECTION 7 – LME STORAGE RENT PER METRIC TON PER DAY IN US CENTS

Valid from 1st April 2015 until 31st March 2016

		Aluminium Alloy	Copper	Lead	NASAAC	Nickel	Primary Aluminium	Tin	Zinc	Cobalt	RMC	Steel
Taiwan	Kaohsiung	54	48	48	N/A	57	54	55	49	N/A	N/A	N/A

SECTION 8 – DELIVERY OUT CHARGES AND DESCRIPTION PER METRIC TON

Valid from 23 March 2016 until 31st March 2017

		Currency	Free on Truck	Free Alongside	Free in Container
Taiwan	Kaohsiung	TWD	1490	1790	1750

The above charges include the following

Free on Truck Loading from in LME warehouse on to truck, blocking, bracing, lashing, securing, dunnage.

Free Alongside Cost of transferring metal from in LME warehouse up to unloaded from truck at quayside of LME warehouse's approved and ACE nominated loading berth.

Free in Container Costs from in LME warehouse up to stuffed in container, blocking, bracing, lashing, securing, dunnage, excluding container 'loading off, loading on' from/to trailer, if applicable. The cost of transportation of the container to and from the warehouse's nominated facility THCs and Customs documentation are for the metal owner's account. (Min 20m³/25m³ per 20')

Free on Rail Loading from in LME warehouse on to rail wagon, excluding the cost of blocking, bracing, lashing, securing, dunnage if applicable as per outlays.

SECTION 8 – CHARGES FOR RE-WARRANTING AND RESCEDULING

Re-warrant = TWD 150 per m³/t with minimum of TWD4500 per consignment

SECTION 9 – OTHER COSTS AND SERVICES

Custom documentation 125 USD per shipment
 New Certificate of Origin 100 USD per document
 Courier fee 75 USD per courier

Charges and costs for any additional delivery services and/or documentation shall be invoiced by ACE separately.

All services are provided in accordance with ACE Terms and Conditions for Warehousing and Forwarding, available on request or from our website www.acelogistics.org

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